

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 14, 2026
5:00p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:25 pm to 4:59 pm to discuss personnel, litigation and real property matters.

VISITORS TIME: None

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve sewage facilities planning module application for the United Rentals Land Development located at 159 S. Johnson Road and authorize four (4) EDUs to be conveyed to North Strabane Township Sewer Authority and CHJA Treatment Plant. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: *No Report*

SUPERVISOR REPORTS: No Report

The Regular Board of Supervisors Meeting was adjourned into the Public Hearing on the Conditional Application for a Home Occupation at 714 Allison Hollow Road at 5:02 pm.

OLD BUSINESS:

1. Public Hearing on Conditional Application for a Home Occupation at 714 Allison Hollow Road, hearing public notice as published in the Observer-Reporter on March 30, 2026 and April 6, 2026, Posting of property photo, list of

Jennifer Slagle entered the following items into the record:

- Conditional use application and narrative received by the Township on February 27, 2026
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"
- Proof of publication for the Public Notices for this hearing as printed in the Observer Reporter on March 30, 2026 and April 6, 2026

- The neighboring property owner public notice letters, mailing list, and map dated April 6, 2026
- Photos of property Posting dated April 7, 2026
- Township Review Letter dated March 12, 2026
- Planning Commission meeting of March 17, 2026 recommending approval of the proposed Home Occupation for a hair salon

The Applicant verified she will have a one chair Salon in her home. She will be scheduling clients one at a time for services. There should be no disruption for the neighbors.

The board asked if she would be adding additional parking spaces.

She verified there would not be a need for additional parking.

There was no Public Comment.

The Public Hearing on the Conditional Application for a Home Occupation at 714 Allison Hollow Road was adjourned into the Regular Board of Supervisors Meeting at 5:07pm.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve with conditions the Conditional Use Application for a Home Occupation Hair Salon at 714 Allison Hollow Road as recommended by the Chartiers Township Planning Commission at their meeting of March 17, 2026, conditional upon satisfaction of the Director of Engineering and Planning's letter dated March 12, 2026. All Supervisors voted yes. The motion carried 3-0.

The Regular Board of Supervisors Meeting was Adjourned into the Public Hearing on Ordinance Amendments 418,419, and 420 at 5:08 pm.

3. Public Hearing on Ordinance Amendments 418, 419 and 420

Jennifer Slagle entered the following items into the record:

- Draft Ordinances Nos. 418, 419 & 420;
- Proof of Publication in the Observer Reporter March 31, 2026 and April 7, 2026 editions
- Minutes of the Chartiers Township Planning Commission dated January 20, 2026

The Board gave a description of the Ordinances to the residents and why we are modifying and updating these items. Chartiers wants to have these Ordinances brought up to date and to clear up any gray areas.

Jennifer and Jodi went into the changes and why they are necessary. 418-Zoning Technical Amendments, 419-Solar Facilities Zoning Amendment, and 420-Subdivision and Land Development Technical Amendments.

There was no Public Comment.

The Public Hearing on Ordinance 418,419, and 420 was Adjourned into the Regular Board of Supervisors Meeting at 5:18 pm.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the amendment to Chapter 350 of the Chartiers Township Code of Ordinances, Zoning, to provide for technical zoning amendments as recommended by the Chartiers Township Planning Commission at their meeting of February 17, 2026, and adopt Ordinance No. 418, accordingly. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the amendment to Chapter 350 of the Chartiers Township Code of Ordinances, Zoning, to establish regulations for Solar Facilities as recommended by the Chartiers Township Planning Commission at their meeting of February 17, 2026, and adopt Ordinance No., 419, accordingly. All Supervisors voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the amendment to Chapter 305 of the Chartiers Township Code of Ordinances, Subdivision and Land Development, to provide for technical Subdivision and Land Development amendments as recommended by the Chartiers Township Planning Commission at their meeting of February 17, 2026, and adopt Ordinance No. 420, accordingly. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Scott Heckman for the position of Building Code Official at an annual salary of \$80,000, conditional upon successful drug screening and background check, and amend Resolution R-1-2026 accordingly. All Supervisor's voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the deduct meter request from Jonathan del Rosario for 158 Piatt Estates Drive. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Right of Entry agreement with PA Department of Environmental Protection for mine subsidence investigation on various streets in the Township. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize advertising Ordinance No. 421, vacating a portion of Scariot Lane, for the April 28, 2026 regular meeting. All Supervisors voted yes. The motion carried 3-0.

The Township is vacating this portion of Scariot Lane at the request of Central Christian Academy. This runs through their parking lot currently.

5. A motion was made by Mr. Wise and was seconded by Mr. Shober to approve the proclamation recognizing National Library Week 2026 as April 19-25, 2026, in Chartiers Township. All Supervisors voted yes. The motion carried 3-0.

Mrs. Kolovich read a proclamation on behalf of the board to the Chartiers Houston Library. The Township is thankful to have the library and its services for our residents.

Susan Stranisha the Chartiers Houston Library Manager thanked the Township for their support and talked about the programs offered at the library.

6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the stormwater easement agreement with Waste Management related to the Barnickel Relocation project in a form acceptable to the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Act 13 Impact Fee Fund: \$30,211.60; 2024 Bond Issue Checking: \$250.00; Capital Reserve Fund: \$ 15,982.95; Comm. Center Operating Fund: \$6,937.80; Friends of Chart. Comm. Parks: \$2,657.37; General Fund: \$95,279.38; Local Services Tax Fund: \$8,767.36; Rev. Gaming Fund: \$4,535.00; Sewer Fund: \$2,857.90

Online Bills: \$2,618.71

DISCUSSION ITEMS:

1. 2025 Sewer Rehab -This has been completed. There are punch list items to finish.
2. 2026 Road Program-Public Works is working on completing the items needed prior to paving. This item is moving forward.
3. Barnickel and Country Club -The Township and Waste Management are taking care of the Easement Agreement. After this is complete the paperwork will be submitted to PennDOT.
4. WEWJA Items-Jen should have an update for the next Board of Supervisors Meeting.
 - a. Arden Pump Station
 - b. Arden Mines Sewage Project

5. Summerfield Woods Punchlist-There are minor punch list items to be completed.

John Casey 458 Spruce Lane submitted pictures to the board. These pictures show where the yard meets the roadway. This needs to be backfilled to make it even with the roadway.

Typically, the developer completes this item. Gateway is going to get in touch with the developer and contractor about this item.

6. Western Avenue Sewer Project-This is moving forward. The Township is working with Gateway to keep this project moving in the right direction.

7. Parks and Recreation Opportunities-This item is moving forward.

- a. DCNR Grant

8. 2024 Bond Issue-The designers met with Jodi and Jen this past week to go over this project.

- a. Police Department Renovations

9. Public Works Projects-Arthur Sanitary Extension is in progress. Gretna Road is moving forward.

- a. Arthur Road Stormwater

- b. Arthur Road Sanitary Extension

- c. Gretna Road

10. Ordinance Amendments-Jen is working through these draft Ordinances.

- a. Septic Systems

- b. Data Centers

- c. Short Term Rentals

- d. Burning

- e. 2021 International Fire Code

11. June 11-14th Storms and Piatt Estates Stormwater-The board received information regarding the drain on Sulky prior to this meeting. This work should be completed soon.

Geoff Kolton 101 Piatt Estates Drive asked for a time frame. He also asked when 203 Sulky Manor Drive will complete their building permit process for variance items.

The board does not have a timeframe, but it should be completed soon. Harshman CE Group will follow up on the permits for 203 Sulky.

12. McBurney Stormwater Grant- Canonsburg-Canonsburg and Chartiers are set to meet next week to discuss this item.

13. Summer Help-My work Initiative is returning June -August. The board has also agreed to hire two summer help employees.
 - a. My Work Initiative
 - b. Summer Laborers

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to allow the Township Manager to advertise for two summer help positions. All Supervisor's voted yes. The motion carried 3-0.

14. Keep PA Beautiful Clean Up-The Township is partnering with Range Resources to perform a roadside clean up on April 22, 2026. They will clean up Paxton Farm Road. This is a great program we have partnered on in the past.
15. 112 Ivy Court water complaint-There is an issue with water run off at 112 Ivy Court. This property is in Chartiers but the stream that is impacting the property is in Canonsburg. The Township has a meeting with Canonsburg Public Works to discuss this property concern. Chartiers will also respond to the DEP as required.
16. Small Flow Treatment Facility – 1152 Allison Hollow Road-This resident will be installing a Small Flow Treatment Facility. They have asked the Township for permission to discharge through the Chartiers System.

After discussing this matter with the Township Engineer, the board cannot permit the resident to discharge through the Townships System.

Jen gave an explanation to the resident on why the Township cannot let them discharge through the Townships System. She did give them an alternate solution. They are permitted to cut/bore through the road and discharge to the stream. They will be responsible for the cost of materials, permitting, and the work performed. The Township is willing help the resident with the process.

17. Police Week Sign Donation -Card My Yard in Hickory has asked if they are permitted to donate a sign and install it at the Township for Police Week.

The board agreed to allow Card My Yard to install signage in front of the Township Building for Police Week.

18. 2025 Lien Selection-Jodi asked the board for their input on tax liens to be filed for 2025.

After discussing the board decided to lien 5 years delinquent and/or \$500.00

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Township Solicitor to lien any delinquent taxes that are delinquent 5 years or more and taxes that amount to \$500 or more. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT

Marybeth Ranone 908 McClane Farm Road would like to discuss her zoning and possibly opening a grooming business at her property. The board suggests she make an appointment with Jodi and Jennifer to discuss this process.

Lark Altman 467 Spruce Lane asked if the board could go over the electrical box at Summerfield Woods that needs relocated and the curb issue that was discussed earlier. Joe and Jen went over the relocation with First Energy. They will reach out to the Townships contact to see if they can get an estimated time frame for this relocation. Joe Sites will contact the developer and contractor regarding the backfilling that needs to be completed.

ADJOURN

Time: 6:10 PM

Frank Wise Jr.

Recording Secretary,
Jamie L Rozzo